

"Train a child in the way he should go, and when he is old he will not turn from it." Proverbs 22:6



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ALEXANDRIA CHRISTIAN ACADEMY

Dear Colleague

CONFIDENTIAL REFERENCE

Alexandria Christian Academy is an independent community school, which was born out of the vision to give access to the children of the community of Alexandria to excellent individual education, by means of the Accelerated Christian Education system of Bible based learning. Our Christian views dictate that we want to welcome new applications from other schools, with the Blessing and on good terms of their previous school.

In order to do this, we request that families provide us with a reference from the learner's current school. Your knowledge and understanding of the learner will be most helpful to us.

Please complete the Confidential Reference and return it to Alexandria C/A at your earliest convenience. Delivery to the school may be by fax, post, email or by hand. Please do not give this confidential report to the learner or the family. The family's application will only be processed once the completed form has been received at our office.

Thank you for your co-operation in this regard

Yours for Excellence in Christian Education


Mrs. G. Olivier
Principal

Educating
the mind
without
educating the
heart is no
education
at all.
— Aristotle



CONFIDENTIAL REFERENCE (To be completed by the Principal or relevant Department Head)

Student's first names: _____ Surname: _____

Name of current School: _____ Current Grade: _____

1. Year and grade in which the student first enroll at your school? _____
2. Please provide details below that relate to any instance where the student has been the subject of any Disciplinary hearings or received any disciplinary sanction (e.g. detention, community service, suspension or expulsion) at your school or any of the schools that have been attended previously.

3. Has the student been assessed or consulted with any of the following whilst at your school?

	Yes	No		Yes	No
Speech Therapist/Audiologist					
Psychologist (Clinical/educational)					
Family Counselor/Therapist					

Where professionally permissible, please provide details below:

4. Please make a brief comment on the following facets of the learner's involvement in school life:

CATEGORY	COMMENTS
Academic Aptitude	
Appearance & Manners	
Attitude towards Staff	
Behavior in Class	
Christian Values & Examples	
Clubs and Societies	
Community Outreach	
Cultural Activities	
Emotional Maturity/ EQ	
Homework	
Leadership & influence	
Learning Barriers	
Musical Ability	
Parental Involvement	
Peer Relationships	
Responsibility	
Self-Discipline	
Sport	

5. Are the School Fees paid regularly and are they up to date? _____

Name: _____ Signature: _____

Designation: _____ School Stamp: _____